

東華三院邱子田紀念中學
中一級自行分配學位申請須知
(2022年9月入學)

一、申請方法：

1. 報名表格可於 2021 年 11 月 22 日開始於本校校務處索取或經本校網頁下載 (www.ytt.edu.hk)
2. 交表日期：2022 年 1 月 3 日至 2022 年 1 月 17 日
中一級自行分配學額：40 個
本校校務處辦公時間：星期一至五：上午 9:00 至下午 5:00
星期六：上午 9:00 至正午 12:00
星期日及公眾假期休息
3. 申請人須於 2022 年 1 月 3 日至 2022 年 1 月 17 日期間(包括首尾兩日)，帶備身份證明文件正本，到本校校務處遞交以下文件：

- 填妥及已貼上近照的本校入學申請表格
- 由教育局派發的「中一自行分配學位申請表」之「教育局存根」、「學校存根」及「家長存根」
- 學生出生證明文件及身份証副本
- 小五全年及小六上學期成績表副本
- 手冊內個人資料及有關出席、遲到及獎懲紀錄副本
- 其他有關活動/服務/獎狀等證明文件副本
- 已填上回郵地址並貼上郵票的信封一個

***有關文件請放入一個寫上學生姓名的公文袋內。申請人不需要提交小學推薦信。**

二、面試日期：2022 年 3 月 5 日至 3 月 12 日

- 本校將於 2022 年 2 月下旬發信及致電通知各獲面試者有關的日期和時間。
- 如在 2022 年 3 月 1 日後尚未接獲通知，請致電本校查詢：2465 2205 或 2467 4548。

三、面試結果：

面試結果將於 2022 年 3 月 31 日公佈，並以電話及郵寄方式通知。

四、以下為本校自行收生的準則：

- 小五及小六操行獲乙(B)級或以上
- 評分準則：

面試表現：50%	學業成績：30%	課外活動：20%
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- 如申請人數過多，則以學業成績(60%)，操行及活動表現(40%)作初步篩選，以決定獲面試者名單。

備註：教育局已向學校發出最新指引，鑑於 2019 冠狀病毒病疫情，倘若小六學生/家長有實際困難而未能親身或授權代表前往中學遞交申請表，教育局特別容許本年度自行分配學位可透過郵遞申請，家長如有需要及衡量相關風險後，可安排於 2022 年 1 月 3 日至 2022 年 1 月 17 日(包括首尾兩日)期間透過掛號郵寄方式向中學遞交申請表及相關文件(截止日期以郵遞日期為準)。本校收到郵遞申請後，會把〈中一自行分配學位申請表〉的「家長存根」寄回給家長以作保存。

五、本校不會處理逾期遞交的申請表。申請表一經遞交，申請不可以撤回或取消。

TWGHs Yau Tze Tin Memorial College

Discretionary Place Admission Procedures for Form One (2022-2023)

A. Application Procedures for Discretionary Places:

1. Application forms can be downloaded from the school website (www.ytt.edu.hk) from 22nd November 2021.
2. Submission dates of application forms and documents: 3rd to 17th January 2022 (both days inclusive)
 - 40 places are open for Discretionary Places admission.
 - Opening hours of school office:
 - Monday – Friday: 9:00 am – 5:00 pm
 - Saturday: 9:00 am – 12:00 pm
 - Sunday and public holiday: closed
3. To complete the application process, please return the following to the school office in a sealed envelope with the student's name clearly marked on it:
 - Application form with a recent ID photo affixed
 - The application form from EDB for F.1 Discretionary Place (EdB's Copy, School's Copy and Parent's Copy that bear the same Application Number should remain intact.)
 - Photocopies of the following documents:
 - Hong Kong Identity Card and Birth Certificate
 - P.5 (Whole year) and P.6 (First Term) Report Cards
 - Personal particulars, attendance and conduct records in Student Handbook
 - Certificates or proof of extra-curricular activity achievements or social service records
 - a self-addressed and stamped envelopes

* Recommendation letters from primary schools are NOT required.
4. Interviews will be scheduled between 5th – 12th March 2022
 - Applicants will be notified the date and time of the interview by post and phone in late February 2022.
 - In case of failure to receive the notice by 1st March 2022, applicants may contact the school at 2465 2205 or 2467 4548.
5. Interview results will be released on 31st March 2022. Successful DP applicants will be notified by phone and post.
6. No late submission of applications will be handled. Once an application is submitted, no withdrawal or cancellation of applications will be entertained.

B. Criteria and weighting:

1. Criteria

Items	Weighting
1. Interview performance	50%
2. Academic performance	30%
3. Achievements in extra-curricular activities	20%

- Applicants must be awarded Grade B or above for conduct in Primary 5 and 6.

2. In case of receiving too many applications, applicants will be shortlisted for interviews based on the following criteria: academic performance (60%), conduct and extra-curricular activity performance (40%)

Remark:

In view of the COVID-19 epidemic, the EDB has specially allowed submission of DP applications by post for this SSPA cycle. Please take note of the following points if parents would like to submit the application by post:

- a. Parents of applicants should consider the risk in submitting the application by post.
- b. Applications including all supporting documents listed in Section A2 above should be posted to the school by registered mail during the application submission periods, i.e. 3rd – 17th January 2022. Applications with a postmark date later than the application deadline, i.e. 17th January 2022, will not be accepted.
- c. Upon receiving the applications by post, the school will return the Parent's Copy of the application form from EDB for F.1 Discretionary Place.